

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the **Asturia Community Development District** was held on **Tuesday, May 25, 2021 at 6:00 p.m.** at the Asturia Clubhouse, located at 14575 Promenade Parkway, Odessa, FL 33556.

Present and constituting a quorum:

Jon Tietz	Board Supervisor, Chair
Lane Gardner	Board Supervisor, Vice Chair
Richard Jensen	Board Supervisor, Secretary
Jacques Darius	Board Supervisor, Asst. Secretary

Also present were:

Aimee Brandon	District Manager; Rizzetta & Co., Inc.
Sarah Warren	District Counsel; Hopping Green & Sams
Jason Liggett	Field Service Manager; Rizzetta & Co., Inc.(via Zoom)
Justin Lawrence	Clubhouse Manager
Tyson Brown	LMP

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Aimee Brandon opened the regular Board of Supervisors' meeting at 6:00 p.m. Ms. Brandon noted that there were audience members in attendance.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

The Board heard audience comments regarding the following: specific days and times for the swim lanes to be open and policies regarding alcohol at events from outside vendors.

THIRD ORDER OF BUSINESS

Staff Reports

A. Clubhouse Manager Report

The Board received the Clubhouse Manager report from Mr. Justin Lawrence.

Mr. Lawrence stated that residents have requested to have an adult lap lane or adult lap swim on select days. The Board agreed to have an adult lap swim put in and that Mr. Lawrence would oversee the days and times requested.

33 Ms. Brandon explained to the Board that it was difficult to get the slings for the pool chairs
34 ordered and that Mr. Lawrence found matching chairs that were purchased out-right instead
35 of repairing the existing chairs.
36

37 **B. Field Service Report**

38 The Board received the Field Service Report from Mr. Jason Liggett

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40 During Mr. Liggett's inspection there were noticeable hot spot areas and areas that
41 clearly are not getting watered at all. He noted that the juniper at the main entrance
42 needs to be treated for weed.
43

44 Mr. Jacques Darius requested that the lawn in front of the clubhouse be a main priority.

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46 Mr. Tietz would like Mr. Liggett to do a bi-weekly walk through with Erwin.
47

48 Mr. Liggett would like LMP to replace 1 3 Gallon Podocarpus on the far East fence line of
49 the pool area and invoice the district and provide a price to remove and replace the Pine
50 Tree at the Gathering way and Caravan Drive corner park.
51

52 **C. District Engineer**

53 District Engineer was not present.
54

55 **D. District Counsel**

56 The Board received the District Counsel report from Ms. Warren.
57

58 **E. District Manager**

59 The Board received the District Manager report from Ms. Aimee Brandon.
60

61 Ms. Brandon reminded the Board of their next regular scheduled meeting to be held
62 June 22, 2021 at 6:00 p.m.
63

64 Ms. Brandon announced that there are 1,066 registered voters in Asturia CDD.
65

66 Ms. Brandon provided the Board with an update on their financials.
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68 **FOURTH ORDER OF BUSINESS**

Consideration of Amenity Staffing Proposals

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70 The Board reviewed the Amenity Staffing Proposals received. A lengthy discussion ensued,
71 and the Board agreed to table the Amenity Staffing Proposals to the June meeting with the
72 possibility of receiving more feedback. The Board requested that Mr. Tietz work with Ms. Brandon
73 to develop a scope of work for new proposals.
74

On a motion from Mr. Jacques Darius, seconded by Mr. Jon Tietz, the Board agree to authorize Mr. Tietz to work with District Manager to develop a scope of work for more proposals for the Asturia Community Development District.

76 **FIFTH ORDER OF BUSINESS** **Consideration of Fiscal Year 2021-2022**
77 **Proposed Budget**
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79 Ms. Brandon presented the Board with the Fiscal Year 2021-2022 Proposed budget. A brief
80 discussion. The Board requested the Amenity Services budget be increased to match the current
81 Fiscal Year budget.
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83 The Board agreed to accept and approved the FY 2021-2022 Proposed budget with an
84 increase in assessments.
85

On a motion from Mr. Tietz, seconded by Mr. Gardner, the Board approved increasing the Amenity Services budget to match the current Fiscal Year budget for the Asturia Community Development District.

86 **SIXTH ORDER OF BUSINESS** **Consideration of Resolution 2021-05,**
87 **Approving FY 2021-2022 Proposed Budget and**
88 **Setting a Public Hearing Date**
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On a motion from Mr. Darius, seconded by Mr. Tietz, the Board approved to adopt Resolution 2021-05, Approving FY 2021-2022 Proposed Budget and Setting the Public Hearing Date of August 24, 2021 at 6:00 p.m. for the Asturia Community Development District.

91 **SEVENTH ORDER OF BUSINESS** **Discussion of Engineering Change**
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94 The Board discussed going out to bid for a new District Engineer and ultimately decided to
95 table this until the July 27th meeting.
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97 **EIGHTH ORDER OF BUSINESS** **Consideration of the Minutes of the Board of**
98 **Supervisors Budget Workshop Meeting held on**
99 **April 20, 2021**
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101 The Board received the Minutes of the Board of Supervisors' Budget Workshop Meeting
102 held on April 20, 2021. The Board requested that Line # 31 be changed from Lender to Developer.
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On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved the Minutes of the Board of Supervisors' Budget Workshop Meeting held on April 20, 2021, as amended, for the Asturia Community Development District.

104 **NINTH ORDER OF BUSINESS** **Consideration of the Minutes of the Board of**
105 **Supervisors 2nd Audit Meeting held on April 27,**
106 **2021**
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109 The Board received the consideration of the Minutes of the Board of Supervisors' 2nd Audit
110 Meeting held on April 27, 2021.
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On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved the Minutes of the Board of Supervisors' 2nd Audit Meeting held on April 27, 2021 for the Asturia Community Development District.

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113 **TENTH ORDER OF BUSINESS**

Consideration of the Minutes of the Board of Supervisors Regular Meeting held on April 27, 2021

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117 The Board received the consideration of the Minutes of the Board of Supervisors' Regular
118 Meeting held on April 27, 2021.
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On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on April 27, 2021 for the Asturia Community Development District.

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121 **ELEVENTH ORDER OF BUSINESS**

Consideration of the Operation and Maintenance Expenditures for April 2021

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124 The Board received the Operation and Maintenance Expenditures for April 2021 in the
125 amount of \$55,529.72.
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On a motion from Mr. Jon Tietz, seconded by Mr. Darius, the Board approved to ratify the invoices from the O&M Expenditures for March 2021 in the amount of \$55,529.72 for the Asturia Community Development District.

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128 **TWELFTH ORDER OF BUSINESS**

Supervisors' Requests

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130 During Supervisor Request Mr. Tietz discussed the proposal he received from PMD
131 Engineering for Pool lighting for \$395.00. The Board agreed to approve the PMD Proposal.
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On a motion from Mr. Jon Tietz, seconded by Mr. Jensen, opposed by Mr. Darius, the Board approved the PMD Proposal for Pool Lighting in the amount of \$395.00 for the Asturia Community Development District.

133
134 Mr. Tietz asked Mr. Gardener if there were any updates on street cleaning in the new
135 construction areas or sidewalk repairs on Asturian Parkway.
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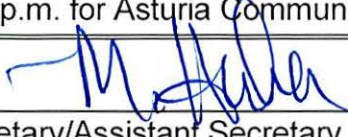
137 Mr. Tietz asked Mr. Gardener about the water lines and electrical boxes that are not in use
138 and how are they going to be addressed.
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140 Mr. Gardner requested that the Lantower sign request be put on the June agenda for
141 consideration by the CDD.
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145 **THIRTEENTH ORDER OF BUSINESS Adjournment**

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147 Ms. Brandon asked for a motion to adjourn the meeting.
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149 On a motion from Mr. Darius, seconded by Mr. Tietz, the Board agreed to adjourn the meeting at
150 9:05 p.m. for Asturia Community Development District.
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Secretary/Assistant Secretary



Chairman/Vice Chairman